

Craig Bryant, Mayor
Chris Witt, Vice Mayor
James Manspile
Marlon Rickman
Chris Petty



Buchanan Town Council
Monday, May 9, 2022
Regular Meeting 7:00 p.m.
Council Chambers
19753 Main Street
Buchanan, VA 24066

Conference call-in option: 701-802-5423 Access Code:3474425

AGENDA

A. ROLL CALL AND ESTABLISHMENT OF QUORUM

B. MOMENT OF SILENCE

C. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

D. CONSENT AGENDA

1. Financial Report April 2022
2. Approval of Unpaid Bills

F. AWARDS, RECOGNITIONS AND PRESENTATIONS

G. CITIZEN COMMENTS AND PETITIONS REGARDING AGENDA ITEMS–

This time is reserved for comments and questions for issues listed on agenda.
Comment should be directed to Council.

H. NEW BUSINESS / ACTION ITEMS / PUBLIC HEARINGS

1. Consideration of Resolution R22-0509-01: A Resolution Authorizing Acceptance Performance Agreement from Virginia Economic Development Partnership (VEDP)'s Virginia Brownfield Assessment Fund (VBAF) Grant for the Former Groendyk (Button Factory).
2. Consideration of Resolution R22-0509-02: A Resolution Authorizing Contracting with Stantec to Provide Planning/Engineering Services for the Virginia Brownfield Assessment Fund (VBAF) Grant for the Former Groendyk (Button Factory).
3. Consideration of Resolution R22-0509-03: A Resolution Implementing a Policy for Town Owned Flags and Flagpoles.
4. Consideration of Resolution R22-0509-04: A Resolution Awarding Real Estate Investment Matching Grants to Businesses in the Town of Buchanan.
- 5: Consideration of Resolution R22-0509-05: A Resolution to designate ARPA funds for Town Hall HVAC System.

I. REPORTS

1. Special Events/ Community Development
2. Planning Commission
3. Public Safety

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4. Public Works

J. CITIZEN COMMENTS AND PETITIONS REGARDING NON-AGENDA

ITEMS– This time is reserved for comments and questions for issues not listed on agenda. Comment should be directed to Council.

K. ADDITIONAL COMMENTS

L. UPCOMING MEETINGS AND EVENTS

- **LEU Bicycle Ride** – Tuesday, May 10, 2022 – 8:30am
- **Love Sign Unveiling** – Tuesday, May 10, 2022 – 12:00pm
- **Leap Mobile Market – Resource Center** – May 11, 2022 – 1:30 to 3:30
- **Special Events Committee** – Wednesday, May 11, 2022 – 4:30pm
- **Farmer's Market – Resource Center** – Wednesday, May 25, 2022 – 1:30 to 3:30
- **Buchanan Community Market** – Saturday, May 28, 2022 – 10:00 to 3:00
- **Memorial Day** – Monday, May 30, 2022 – Town Hall Closed
- **Town Council Work Session** – Thursday, June 2, 2022 – 7:00pm
- **Planning Commission** – Monday, June 6, 2022 – 7:00 pm
- **Town Council Meeting** – Monday, June 13, 2022 – 7:00pm

O. ADJOURNMENT

Town of Buchanan, Virginia

Balance Sheet

As of May 4, 2022

	May 4, 22
ASSETS	
Current Assets	
Checking/Savings	
10050 Town Events	5.97
10010 Buchanan General Fund	669,939.05
10030 Change Funds	100.00
10040 Town Beautification Fund	9,104.03
10230 Water Dist - Rur Dev Acct	6,070.59
10231 Water Dist - VDH Account	2,562.00
10400 BOB W&S Escrow Account	381,397.00
10500 Certificates of Deposit	686,962.84
Total Checking/Savings	1,756,141.48
Accounts Receivable	
11001 General AR Billed	4,624.80
Property Taxes Receivable	13,991.27
WSG Receivable	55,057.39
Total Accounts Receivable	73,673.46
Other Current Assets	
11200 Prepaid Items	42,210.50
11000 Acct Receivable General	15,480.04
11010 Due from State/Fed Gen	3,397.66
11099 NSF Checks Receivable	25.25
11100 Water, Sewer, Garbage AR	18,046.09
11109 Allowance - Wat/Sew/Garba	-14,552.60
Allowance-Property Taxes	-26,480.84
Undeposited Funds	3,722.15
Total Other Current Assets	41,848.25
Total Current Assets	1,871,663.19
Fixed Assets	
13000 Property, Plant, Equip	8,402,436.92
Total Fixed Assets	8,402,436.92
TOTAL ASSETS	10,274,100.11
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	48,306.31
Total Accounts Payable	48,306.31
Other Current Liabilities	
22299 Def Rev - ARPA	349,861.50
21161 Accrued Payroll - Water	216.63
21160 Accrued Payroll - General	9,533.74
22000 Customer Deposits	24,881.31
23000 Payroll Liabilities	1,523.64
25200 Accrued Interest Payable	406.05
Deferred Taxes Receivable	-3,079.62
Vandalism Reward Funds	12.89
Total Other Current Liabilities	383,356.14
Total Current Liabilities	431,662.45
Long Term Liabilities	

10:34 AM

05/04/22

Accrual Basis

Town of Buchanan, Virginia

Balance Sheet

As of May 4, 2022

	May 4, 22
26200 Water Long Term Loans	4,148,182.36
Total Long Term Liabilities	4,148,182.36
Total Liabilities	4,579,844.81
Equity	
30100 General Fund Balance	897,494.19
30200 Water Retained Earnings	4,930,289.26
30300 Sewer Retained Earnings	230,566.24
30400 Carnival Fund Balance	81,405.20
Retained Earnings	-552,291.95
Net Income	106,792.36
Total Equity	5,694,255.30
TOTAL LIABILITIES & EQUITY	10,274,100.11

Town of Buchanan, Virginia

(Utility) Profit & Loss Budget Performance

April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
3100000 Local Revenue					
3150000 Rev-Use of Money/Prop	0.00		429.26		
3150100 Interest Income					
Total 3150000 Rev-Use of Money/Prop	0.00		429.26		
3160000 Charges for Services					
3165000 Charge Enterprise Svcs					
3165100 Water Revenues					
3165110 Water Services	28,056.60	0.00	285,330.90	340,000.00	340,000.00
3165111 Water Sales	160.00	0.00	185.00	500.00	500.00
3165120 Water Penalties	1,863.20	0.00	15,322.00	21,000.00	21,000.00
3165130 Reconnect Fees	120.00	0.00	2,160.00	4,000.00	4,000.00
3165190 Water Hook Up Fees	25.00	0.00	585.00	1,000.00	1,000.00
Total 3165100 Water Revenues	30,224.80	0.00	303,582.90	366,500.00	366,500.00
3165200 Sewer Revenues					
3165210 Sewer Services	16,314.93	0.00	165,322.77	196,000.00	196,000.00
Total 3165200 Sewer Revenues	16,314.93	0.00	165,322.77	196,000.00	196,000.00
Total 3165000 Charge Enterprise Svcs	46,539.73	0.00	468,905.67	562,500.00	562,500.00
Total 3160000 Charges for Services	46,539.73	0.00	468,905.67	562,500.00	562,500.00
Total 3100000 Local Revenue	46,539.73	0.00	469,334.93	562,500.00	562,500.00
3200000 Rev from Commonwealth					
3240000 Categorical Aid	0.00		0.00	0.00	0.00
3240201 VA Dept of Health Grant					
Total 3240000 Categorical Aid	0.00		0.00	0.00	0.00
Total 3200000 Rev from Commonwealth	0.00		0.00	0.00	0.00
3300000 Rev from Federal Gov't					
3330000 Categorical Aid					
3330201 USDA SEARCH Grant	35,000.00		40,000.00		
Total 3330000 Categorical Aid	35,000.00		40,000.00		
Total 3300000 Rev from Federal Gov't	35,000.00		40,000.00		
Total Income	81,539.73	0.00	509,334.93	562,500.00	562,500.00
Gross Profit	81,539.73	0.00	509,334.93	562,500.00	562,500.00
Expense					

Town of Buchanan, Virginia

(Utility) Profit & Loss Budget Performance

April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget
02 General & Financial Admin					
12410 Clerk-Treasurer	385.51		1,461.40		
2100 FICA/Medicare Tax	57.44		183.71		
2110 Virginia Unemployment Ins	4.18		29.02		
2212 Retirement					
Total 12410 Clerk-Treasurer	447.13		1,674.13		
Total 02 General & Financial Admin	447.13		1,674.13		
04 Public Works					
43200 Maint of Gen Properties	104.06		483.48		
2212 Retirement	56.30		263.10		
5230 Telecommunications					
Total 43200 Maint of Gen Properties	160.36		746.58		
44100 Water Operations					
1100 Salaries & Wages	1,666.00	0.00	8,066.00	20,000.00	20,000.00
1110 Overtime	347.82	0.00	1,472.48	2,500.00	2,500.00
2100 FICA/Medicare	0.00	0.00	0.00	250.00	250.00
2110 Virginia Unemployment Tax	0.00	0.00	0.00	0.00	0.00
2210 IRA Contribution	0.00	0.00	0.00	0.00	0.00
3100 Prof Svcs & Miss Utility	6.82	0.00	73.47	1,000.00	1,000.00
3110 Operating Contract	7,388.94	0.00	61,661.92	67,000.00	67,000.00
3310 Repairs & Maint Contract	0.00	0.00	1,760.88	10,000.00	10,000.00
3500 Printing & Binding	0.00	0.00	97.26		
3700 Permits	0.00	0.00	4,691.00	10,000.00	10,000.00
5110 Utilities	53.35	0.00	10,468.86	9,000.00	9,000.00
5810 Dues and Memberships	0.00	0.00	350.00		
6007 Repair & Maint Supplies	0.00	0.00	6,287.57	15,000.00	15,000.00
6009 Vehicle & Equip Supplies	406.35	0.00	4,063.50		
6014 Operating Supplies	105.60	0.00	899.50	15,000.00	15,000.00
8101 Machinery & Equipment Cost	0.00	0.00	2,733.00	4,000.00	4,000.00
Total 44100 Water Operations	9,974.88	0.00	102,625.44	153,750.00	153,750.00
44110 Water Filtration Plant					
3310 Repairs & Maint Contract	0.00	0.00	9,597.46	8,000.00	8,000.00
5110 Utilities	476.74	0.00	7,725.16	7,000.00	7,000.00
5230 Telecommunications	0.00	0.00	750.76	1,000.00	1,000.00
6014 Operating Supplies	0.00	0.00	1,630.49	2,200.00	2,200.00
8101 Machinery & Equipment Cost	0.00	0.00	0.00	0.00	0.00
Total 44110 Water Filtration Plant	476.74	0.00	19,703.87	18,200.00	18,200.00
44200 Sewer Operations					
5230 Telecommunications	49.71	0.00	511.90	2,500.00	2,500.00
1100 Salaries & Wages	2,652.00	0.00	8,010.00	38,500.00	38,500.00

Town of Buchanan, Virginia

(Utility) Profit & Loss Budget Performance

April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget
1110 Overtime	373.32	0.00	1,482.50	1,000.00	1,000.00
2100 FICA/Medicare	0.00	0.00	0.00	60.00	60.00
2110 Virginia Unemployment Tax	0.00	0.00	0.00	0.00	0.00
2210 IRA Contribution	0.00	0.00	0.00	0.00	0.00
3100 Prof Svcs & Miss Utility	6.83	0.00	73.53	250.00	250.00
3110 Operating Contract	7,388.94	0.00	61,661.92	53,000.00	53,000.00
3310 Repairs & Maint Contract	0.00	0.00	14,613.96	15,000.00	15,000.00
3320 Sludge Disposal	0.00	0.00	975.98	8,000.00	8,000.00
3700 Permits	0.00	0.00	720.00	1,500.00	1,500.00
5110 Utilities	0.00	0.00	13,767.97	20,500.00	20,500.00
5410 Lease/Rent of Equipment	20.00	0.00	303.47	1,000.00	1,000.00
6007 Repair & Maint Supplies	540.82	0.00	7,332.81	7,500.00	7,500.00
6009 Vehicle & Equip Supplies	406.35	0.00	4,063.50	6,000.00	6,000.00
6014 Operating Supplies	2,044.93	0.00	12,951.19	8,000.00	8,000.00
8101 Machinery & Equipment Cost	0.00	0.00	2,733.00		
Total 44200 Sewer Operations	13,482.90	0.00	129,201.73	162,810.00	162,810.00
Total 04 Public Works	24,094.88	0.00	252,277.62	334,760.00	334,760.00
09 Nondepartmental					
004 Capital Projects					
94200 Water Projects	0.00		0.00	0.00	0.00
94201 Water Line Replacement					
Total 94200 Water Projects	0.00	0.00	0.00	0.00	0.00
94300 Sewer Projects					
94305 SER Cap Grant	0.00	0.00	30,029.76	10,000.00	10,000.00
94302 WWTP Improvements	0.00	0.00	0.00	20,000.00	20,000.00
94399 Contingencies	0.00	0.00	0.00	10,073.00	10,073.00
Total 94300 Sewer Projects	0.00	0.00	30,029.76	40,073.00	40,073.00
Total 004 Capital Projects	0.00	0.00	30,029.76	40,073.00	40,073.00
005 Debt Service					
95500 Water Debt Service	12,197.00	0.00	144,282.36	187,667.00	187,667.00
95510 Principal Payments	0.00		4,158.35		
95520 Interest Payments					
Total 95500 Water Debt Service	12,197.00	0.00	148,440.71	187,667.00	187,667.00
Total 005 Debt Service	12,197.00	0.00	148,440.71	187,667.00	187,667.00
Total 09 Nondepartmental	12,197.00	0.00	178,470.47	227,740.00	227,740.00
Payroll Expenses	0.00		72.00		
Total Expense	36,739.01	0.00	432,494.22	562,500.00	562,500.00

Town of Buchanan, Virginia
(Utility) Profit & Loss Budget Performance
April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget
Net Ordinary Income	44,800.72	0.00	76,840.71	0.00	0.00
Net Income	44,800.72	0.00	76,840.71	0.00	0.00

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Returned Check Charges		0.00	70.00		
3100000 Local Revenue					
3110000 General Property Taxes					
3110100 Real Property Taxes					
3110101 Current Taxes	1,883.06	0.00	144,238.84	150,000.00	150,000.00
3110102 Delinquent Taxes	0.00	0.00	1,082.74	1,100.00	1,100.00
Total 3110100 Real Property Taxes	1,883.06	0.00	145,321.58	151,100.00	151,100.00
3110300 Personal Property Taxes					
3110301 Current Taxes	0.00	0.00	15,888.59	13,500.00	13,500.00
3110302 Delinquent Taxes	0.00	0.00	5.81	50.00	50.00
Total 3110300 Personal Property Taxes	0.00	0.00	15,894.40	13,550.00	13,550.00
3110600 Penalties & Interest					
3110601 Penalties & Interest	167.65	0.00	2,486.30	2,000.00	2,000.00
Total 3110600 Penalties & Interest	167.65	0.00	2,486.30	2,000.00	2,000.00
Total 3110000 General Property Taxes	2,050.71	0.00	163,702.28	166,650.00	166,650.00
3120000 Other Local Taxes					
3120100 Local Sales & Use Taxes	4,037.65	0.00	49,719.25	51,000.00	51,000.00
3120200 Consumer Utility Taxes	0.00	0.00	18,093.55	20,000.00	20,000.00
3120210 Consumption Tax	0.00	0.00	2,896.71	3,500.00	3,500.00
3120300 Business License Taxes	534.61	0.00	42,078.05	45,000.00	45,000.00
3120500 Vehicle Fees	0.00	0.00	2,583.09	16,200.00	16,200.00
3120600 Bank Franchise Fees	0.00	0.00	0.00	42,000.00	42,000.00
3121000 Occupancy Tax	128.09	0.00	2,870.67	3,000.00	3,000.00
3121100 Meals Taxes	849.38	0.00	18,290.20	25,000.00	25,000.00
Total 3120000 Other Local Taxes	5,549.73	0.00	136,531.52	205,700.00	205,700.00
3130000 Permits/Fees/Reg Lic					
3130307 Zoning Permits	50.00	0.00	350.00	250.00	250.00
3130308 Building Permits	50.00	0.00	275.00	100.00	100.00
3130309 Sign Permits	0.00	0.00	0.00	100.00	100.00
3130310 Special Use Permit	0.00	0.00	0.00		
Total 3130000 Permits/Fees/Reg Lic	100.00	0.00	625.00	450.00	450.00
3140000 Fines and Forfeitures					
3140102 Property Leins	0.00	0.00	322.73	1,500.00	1,500.00
3140103 Zoning Violations	0.00	0.00	850.00	500.00	500.00
Total 3140000 Fines and Forfeitures	0.00	0.00	1,172.73	2,000.00	2,000.00

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget
3150000 Rev-Use of Money/Prop					
3150100 Interest Income	340.19	0.00	3,527.96	4,200.00	4,200.00
3150200 Rental Income	170.00	0.00	1,370.00	800.00	800.00
Total 3150000 Rev-Use of Money/Prop	510.19	0.00	4,897.96	5,000.00	5,000.00
3160000 Charges for Services					
3165000 Charge Enterprise Svcs					
3165300 Garbage Fees					
3165310 Garbage Collection Fee	8,166.00	0.00	81,185.00	96,000.00	96,000.00
Total 3165300 Garbage Fees	8,166.00	0.00	81,185.00	96,000.00	96,000.00
Total 3165000 Charge Enterprise Svcs	8,166.00	0.00	81,185.00	96,000.00	96,000.00
Total 3160000 Charges for Services	8,166.00	0.00	81,185.00	96,000.00	96,000.00
3180000 Miscellaneous Revenue					
3189929 Christmas Mkt.	0.00	0.00	2,334.00	6,000.00	6,000.00
3189926 Christmas Parade	0.00	0.00	0.00	500.00	500.00
3189925 Mountain Magic	250.00	0.00	10,686.91	7,500.00	7,500.00
3189924 Botetourt Co. Fair	0.00	0.00	1,382.00	200.00	200.00
3189922 Pork by the James	0.00	0.00	0.00	8,500.00	8,500.00
3189921 Reggae by the River	0.00	0.00	15,237.50	11,000.00	11,000.00
3189920 Bot.Co.Fishing Carnival	0.00	0.00	0.00	100.00	100.00
3189919 LEU Police Bicycle Tour	0.00	0.00	0.00	50.00	50.00
3189918 Buchanan Garden Festival	75.00	0.00	550.00	2,000.00	2,000.00
3189917 CivilWar History Weeked	675.00	0.00	1,950.00	2,500.00	2,500.00
3189916 Easter Egg Hunt	0.00	0.00	0.00	300.00	300.00
3189905 Overage/Shortage	0.00	0.00	-17.10		
3189904 Other	30.00	0.00	8,763.15	1,000.00	1,000.00
Miscellaneous Revenue	450.00	0.00	9,550.00	1,000.00	1,000.00
3189903 Gifts and Donations	50.00	0.00	1,812.00	1,000.00	1,000.00
3189910 Arbor Day Donations	5.00	0.00	55.00	700.00	700.00
3189911 Event Fees	1,260.00	0.00	196,370.51	70,000.00	70,000.00
3189912 Carnival Proceeds					
3189999 Overpayments	0.00		2.05		
Total Miscellaneous Revenue	1,765.00	0.00	207,789.56	72,700.00	72,700.00
Total 3180000 Miscellaneous Revenue	2,795.00	0.00	248,676.02	112,350.00	112,350.00
Total 3100000 Local Revenue	19,171.63	0.00	636,790.51	588,150.00	588,150.00
3200000 Rev from Commonwealth					
3220000 Non-Categorical Aid					
3220112 VA Com of the Arts	0.00	0.00	2,000.00	4,000.00	4,000.00
3220112 VA Comm of the Arts	0.00	0.00	0.00	0.00	0.00
3220150 Communications Tax	166.71	0.00	1,704.79	2,275.00	2,275.00

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget
3220107 Rolling Stock Taxes	0.00	0.00	3,234.57	3,250.00	3,250.00
3220108 HB599 Aid Local Police	0.00	0.00	24,669.00	32,888.00	32,888.00
3220109 PPTRA-Car Tax Relief	0.00	0.00	11,608.54	11,609.00	11,609.00
Total 3220000 Non-Categorical Aid	166.71	0.00	43,216.90	54,022.00	54,022.00
3240000 Categorical Aid					
3240420 Corona Rec Fu / ARPA	0.00		116,620.50		
3240101 Fire Programs Funds	0.00	0.00	0.00	10,000.00	10,000.00
Total 3240000 Categorical Aid	0.00	0.00	116,620.50	10,000.00	10,000.00
Total 3200000 Rev from Commonwealth	166.71	0.00	159,837.40	64,022.00	64,022.00
3300000 Rev from Federal Gov't					
3330000 Categorical Aid					
3330210 Fed Forest Land Mgmt	0.00	0.00	1,415.25	1,404.00	1,404.00
Total 3330000 Categorical Aid	0.00	0.00	1,415.25	1,404.00	1,404.00
Total 3300000 Rev from Federal Gov't	0.00	0.00	1,415.25	1,404.00	1,404.00
3410000 Non-Revenue Receipts					
3410100 Insurance Recovery	0.00		2,893.34		
Total 3410000 Non-Revenue Receipts	0.00		2,893.34		
3410500 Interfund Transfers					
3410501 Transfers fr General Fd	0.00		0.00	0.00	0.00
Total 3410500 Interfund Transfers	0.00		0.00	0.00	0.00
Total Income	19,338.34	0.00	801,006.50	653,576.00	653,576.00
Gross Profit	19,338.34	0.00	801,006.50	653,576.00	653,576.00
Expense					
01 General Government Admin					
001 Legislative					
11110 Town Council					
1100 Salaries	420.00	0.00	4,200.00	5,050.00	5,050.00
3600 Advertising	0.00	0.00	1,829.25	2,250.00	2,250.00
5540 Convention & Education	0.00	0.00	400.00	250.00	250.00
5600 Mileage Reimbursement	0.00	0.00	0.00	250.00	250.00
5800 Miscellaneous Expense	68.18	0.00	341.35	250.00	250.00
5810 Dues and Memberships	0.00	0.00	1,247.98	1,500.00	1,500.00
Total 11110 Town Council	488.18	0.00	8,018.58	9,550.00	9,550.00
Total 001 Legislative	488.18	0.00	8,018.58	9,550.00	9,550.00

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget
Total 01 General Government Admin	488.18	0.00	8,018.58	9,550.00	9,550.00
02 General & Financial Admin					
12210 Legal Services	0.00	0.00	31,057.86	15,000.00	15,000.00
3100 Professional Services	0.00	0.00	31,057.86	15,000.00	15,000.00
Total 12210 Legal Services	0.00	0.00	31,057.86	15,000.00	15,000.00
12240 Independent Auditor					
3100 Professional Services	0.00	0.00	13,350.00	14,000.00	14,000.00
Total 12240 Independent Auditor	0.00	0.00	13,350.00	14,000.00	14,000.00
12410 Clerk-Treasurer					
1100 Salaries	7,488.00	0.00	67,888.85	60,000.00	60,000.00
1110 Overtime	140.31	0.00	5,440.30	1,000.00	1,000.00
1120 Bonus	0.00	0.00	1,000.00	0.00	0.00
2100 FICA/Medicare Tax	1,654.35	0.00	17,669.51	15,000.00	15,000.00
2110 Virginia Unemployment Ins	66.66	0.00	1,165.69	150.00	150.00
2210 IRA Contribution	0.00	0.00	0.00	3,250.00	3,250.00
2212 Retirement	204.16	0.00	2,112.88	0.00	0.00
2213 VRS VLDP	42.05	0.00	522.73	0.00	0.00
2300 Health Insurance	0.00	0.00	15,791.35	21,047.00	21,047.00
3120 Accounting Services	0.00	0.00	11,345.97	11,000.00	11,000.00
3130 Bank Service Charges	0.00	0.00	765.95	400.00	400.00
3500 Printing and Binding	0.00	0.00	1,592.44	1,250.00	1,250.00
3600 Advertising	0.00	0.00	0.00	500.00	500.00
5210 Postal Services	406.00	0.00	3,460.33	3,250.00	3,250.00
5230 Telecommunications	255.42	0.00	1,931.88	3,100.00	3,100.00
5401 Copy Machine Rental	0.00	0.00	1,852.06	3,000.00	3,000.00
5600 Mileage Reimbursement	0.00	0.00	81.76	200.00	200.00
5800 Miscellaneous Expense	0.00	0.00	839.97	0.00	0.00
5810 Dues and Memberships	0.00	0.00	650.00	300.00	300.00
6001 Office Supplies	142.54	0.00	4,523.81	4,500.00	4,500.00
Total 12410 Clerk-Treasurer	10,399.49	0.00	138,435.48	127,947.00	127,947.00
12510 Town Manager					
1100 Salaries	5,961.55	0.00	53,091.64	57,500.00	57,500.00
1120 Bonus	0.00	0.00	1,000.00	0.00	0.00
2212 Retirement	171.00	0.00	1,710.00	1,067.00	1,067.00
2213 VRS VLDP	0.00	0.00	0.00	0.00	0.00
2300 Health Insurance	0.00	0.00	8,307.65	11,069.00	11,069.00
5600 Mileage Reimbursement	87.91	0.00	723.76	450.00	450.00
5800 Miscellaneous Expense	0.00	0.00	0.00	500.00	500.00
5810 Dues and Memberships	0.00	0.00	794.88	750.00	750.00
Total 12510 Town Manager	6,220.46	0.00	65,627.93	71,336.00	71,336.00

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget
Total 02 General & Financial Admin	16,619.95	0.00	248,471.27	228,283.00	228,283.00
03 Public Safety					
001 Law Enforcement					
31100 Police Department	2,916.00	0.00	29,166.00	35,000.00	35,000.00
Total 001 Law Enforcement	2,916.00	0.00	29,166.00	35,000.00	35,000.00
002 Fire & Rescue Services					
32200 Volunteer Fire Department					
5602 Fire Dept building maint.	0.00	0.00	2,206.50	5,000.00	5,000.00
5601 Grant (Firefighter)	0.00	0.00	0.00	10,000.00	10,000.00
Total 32200 Volunteer Fire Department	0.00	0.00	2,206.50	15,000.00	15,000.00
Total 002 Fire & Rescue Services	0.00	0.00	2,206.50	15,000.00	15,000.00
Total 03 Public Safety	2,916.00	0.00	31,372.50	50,000.00	50,000.00
04 Public Works					
43200 Maint of Gen Properties					
1100 Salaries & Wages	2,482.00	0.00	38,019.10	47,500.00	47,500.00
1110 Overtime	216.75	0.00	1,804.46	2,000.00	2,000.00
1120 Bonus	0.00		750.00		
2212 Retirement	76.32	0.00	1,140.12	1,100.00	1,100.00
2213 VRS VLDP	0.00		274.69	0.00	0.00
2300 Health Insurance	489.00	0.00	17,819.79	25,000.00	25,000.00
3310 Repair & Maint Services	200.00	0.00	3,003.52	5,000.00	5,000.00
3320 Street Repair-Snow Removal	0.00	0.00	217.07	5,000.00	5,000.00
3322 Janitorial Services	42.39	0.00	3,172.33	3,600.00	3,600.00
5100 Electricity - Streetlights	0.00	0.00	11,223.99	11,000.00	11,000.00
5110 Electricity - Town Hall	0.00	0.00	2,006.04	2,750.00	2,750.00
5120 Heating Fuel	0.00	0.00	3,969.70	2,500.00	2,500.00
5230 Telecommunications	388.38	0.00	3,693.32	3,500.00	3,500.00
5308 General Liability Insur	0.00	0.00	19,410.00	20,000.00	20,000.00
5800 Miscellaneous Expense	0.00		3,592.05		
5811 Uniforms & Safety Clothing	105.00	0.00	1,699.40	2,500.00	2,500.00
5812 Safety Footwear	0.00	0.00	214.78	500.00	500.00
6007 Repair & Maint Supplies	484.52	0.00	4,422.33	5,000.00	5,000.00
6008 Vehicle & Equip Fuels	0.00	0.00	3,204.65	3,000.00	3,000.00
8002 Capital Outlay	0.00		0.00	0.00	0.00
Total 43200 Maint of Gen Properties	4,484.36	0.00	119,637.34	139,950.00	139,950.00
44000 Trash Department					
33301 Brush Grinding	0.00	0.00	0.00	9,000.00	9,000.00
33201 Trash Pickup	0.00	0.00	59,810.80	82,000.00	82,000.00
Total 44000 Trash Department	0.00	0.00	59,810.80	91,000.00	91,000.00

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget
44100 Water Operations					
1110 Overtime	0.00		0.00		
Total 44100 Water Operations	0.00		0.00		
44200 Sewer Operations					
1110 Overtime	0.00		0.00		
Total 44200 Sewer Operations	0.00		0.00		
Total 04 Public Works	4,484.36	0.00	179,448.14	230,950.00	230,950.00
07 Parks, Events & Cultural					
71100 Parks & Recreation					
5810 Arbor Day Celebration	607.00	0.00	751.00	2,000.00	2,000.00
5811 Epiphany Bon Fire	0.00	0.00	0.00	5,000.00	5,000.00
5814 Easter Egg Hunt	0.00	0.00	68.07	300.00	300.00
5815 Civil War History Weekend	800.00	0.00	800.00	2,000.00	2,000.00
5816 Buchanan Garden Festival	375.00	0.00	375.00	2,500.00	2,500.00
5817 LEU Police Bicycle Tour	0.00	0.00	0.00	50.00	50.00
5818 Bo Co Fishing Carnival	0.00	0.00	0.00	75.00	75.00
5819 Reggae by the River	0.00	0.00	8,319.50	8,000.00	8,000.00
5820 Pork by the James	0.00	0.00	0.00	8,000.00	8,000.00
5822 Botetourt Co. Fair	0.00	0.00	0.00	101.00	101.00
5823 Mountain Magic	0.00	0.00	5,299.64	5,000.00	5,000.00
5824 Christmas Parade	0.00	0.00	575.75	500.00	500.00
5825 Christmas Eve Luminaries	0.00	0.00	5,114.41		
3600 Advertising	0.00	0.00	3,670.00	2,000.00	2,000.00
5840 Town Events	0.00	0.00	3,571.81	1,200.00	1,200.00
6013 Recreational Supplies	0.00	0.00	136.70	500.00	500.00
8101 Machinery & Equipment Cost	0.00		2,733.00		
Total 71100 Parks & Recreation	1,782.00	0.00	31,414.88	37,226.00	37,226.00
71200 Carnival					
3310 Repairs & Maint Contract	0.00		387.31		
5110 Utilities	0.00	0.00	3,376.45	5,000.00	5,000.00
5801 Carnival Operations	0.00	0.00	36,370.75	20,000.00	20,000.00
Total 71200 Carnival	0.00	0.00	40,134.51	25,000.00	25,000.00
Total 07 Parks, Events & Cultural	1,782.00	0.00	71,549.39	62,226.00	62,226.00
08 Development					
81200 Community Development					
1100 Salaries & Wages	4,449.80	0.00	39,788.24	46,500.00	46,500.00
1110 Overtime	467.32		2,280.92		
1120 Bonus	0.00		500.00		
2212 Retirement	127.64	0.00	1,276.40	1,000.00	1,000.00
2213 VRS VLDP	0.00		224.00	0.00	0.00

Town of Buchanan, Virginia

(GF) Profit & Loss Budget Performance

April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget
2300 Health Insurance	0.00	0.00	11,339.01	12,000.00	12,000.00
3600 Advertising	246.75	0.00	6,004.00	2,500.00	2,500.00
5602 Donation After Prom Party	0.00	0.00	200.00	200.00	200.00
5603 Donation to Theater	0.00	0.00	4,000.00	4,000.00	4,000.00
5604 Town Flowers/Baskets	0.00	0.00	0.00	2,000.00	2,000.00
6014 Other Operating Supplies	0.00		12.01		
Total 81200 Community Development	5,291.51	0.00	65,624.58	68,200.00	68,200.00
Total 08 Development	5,291.51	0.00	65,624.58	68,200.00	68,200.00
09 Nondepartmental					
004 Capital Projects					
94100 General Improvements					
94102 Sidewalk Improvements	0.00		7,148.00		
94105 Playground	0.00	0.00	0.00	1,867.00	1,867.00
94107 Community Develop Grant	0.00		4,642.70		
94108 Covid-19 & ARPA	31,848.09		108,146.30		
94199 Contingencies- Technology	0.00	0.00	405.00	2,500.00	2,500.00
Total 94100 General Improvements	31,848.09	0.00	120,342.00	4,367.00	4,367.00
Total 004 Capital Projects	31,848.09	0.00	120,342.00	4,367.00	4,367.00
Total 09 Nondepartmental	31,848.09	0.00	120,342.00	4,367.00	4,367.00
Payroll Expenses	0.00		19,190.63		
Total Expense	63,430.09	0.00	744,017.09	653,576.00	653,576.00
Net Ordinary Income	-44,091.75	0.00	56,989.41	0.00	0.00
Net Income	-44,091.75	0.00	56,989.41	0.00	0.00

Town of Buchanan, Virginia

Vendor Payments Made

April 5 through May 4, 2022

Type	Date	Memo	Amount
AT&T			
Bill Pmt -Check	04/14/2022	0207616481001	-52.33
Bank of Botetourt			
Bill Pmt -Check	04/06/2022		-1,722.90
Bill Pmt -Check	04/21/2022	Acct # 2021201825 (Truck Payment) Payment #10	-812.70
Bill Wellington			
Bill Pmt -Check	05/02/2022	Civil War Reenactment- Period Caller	-250.00
Buchanan Rescue Squad			
Check	05/04/2022	Donation from David Judy for power used during Civil War Re-enactment	-20.00
Bug Man Exterminating			
Bill Pmt -Check	05/02/2022	Pest control @ Town Hall	-120.00
C&S Disposal Inc.			
Bill Pmt -Check	04/14/2022	Container fee @ STP	-20.00
Bill Pmt -Check	05/02/2022	Garbage p/u (476X13.00=6188, 25X19.00=475.)	-6,663.00
Cahoon's Florist			
Bill Pmt -Check	04/14/2022	Flowers for Bobby Falls (Business Owner) service	-68.18
Carillon Clinic			
Bill Pmt -Check	04/14/2022	HEPA/HEPB & TB Injections for Chris Glenn	-489.00
Cintas Corporation- #524			
Bill Pmt -Check	04/14/2022		-105.00
Core & Main LP			
Bill Pmt -Check	04/21/2022	6 IPERL water meters	-750.00
Dominion Energy Virginia			
Bill Pmt -Check	04/14/2022		-1,944.87
Faye Worley			
Bill Pmt -Check	05/02/2022	Janitorial services for the Town Hall & Fire House	-417.27
Fisher Auto Parts			
Bill Pmt -Check	04/14/2022	Air filters for STP (6)	-81.00
Happy Food Mart			
Bill Pmt -Check	04/14/2022		-333.22
Harold Tyree			
Check	04/28/2022	Staunton Artillery Co. Civil War Bounty	-200.00
Inboden Environmental Services, Inc.			
Bill Pmt -Check	04/14/2022	Operation of STP & WFP	-16,928.41
J L Computers Inc.			
Bill Pmt -Check	04/14/2022	Web site hosting, antivirus etc.	-246.75
James River Equipment-Buchanan			
Bill Pmt -Check	04/05/2022	Repair to gator	-2,904.10
LAMAR COMPANIES			
Bill Pmt -Check	04/14/2022	Billboard	-310.00
Leading-Edge Services, Inc.			
Bill Pmt -Check	04/14/2022	Installation 6 new light poles @ STP (ARPA)	-9,285.61
Mid State Equipment			
Bill Pmt -Check	04/14/2022		-226.27
New Leaf Farms Inc.			
Bill Pmt -Check	04/06/2022	Trees for Arbor Day 2022	-607.00
Rebecca Bryant			
Bill Pmt -Check	04/06/2022	Garden Festival Performance	-375.00

Town of Buchanan, Virginia
Vendor Payments Made
April 5 through May 4, 2022

Type	Date	Memo	Amount
Rural Development Check	04/28/2022	WSL-30-10	-12,197.00
Shenel Bill Pmt -Check	04/14/2022		-732.16
Sandra's Marking Co. Inc. Bill Pmt -Check	04/14/2022	Class 3 flagging attire	-172.90
Susan McCulloch Bill Pmt -Check	04/05/2022	Mileage reimbursement	-46.20
Town of Buchanan Bill Pmt -Check	04/06/2022	Mileage reimbursement	-41.71
Check	04/27/2022	Apply deposit (4-480-2 Timothy Pendleton)	-200.00
Check	04/27/2022	Apply deposit (3-315-A3 Robin Bowers)	-200.00
Treasurer, Botetourt County Check	04/27/2022	Apply deposit (4-436-1 Dylan Eubank)	-200.00
USA BlueBook Bill Pmt -Check	04/14/2022	Law enforcement payment	-2,916.00
Verizon Bill Pmt -Check	04/14/2022	Utility locks for water meters	-389.59
Verizon (Southview) Bill Pmt -Check	04/14/2022	653-767-895-0001-01 (WFP)	-22.43
Verizon (Water Tank) Bill Pmt -Check	04/14/2022	742437461-00001 (TM phone)	-47.05
Virginia Business Systems Bill Pmt -Check	04/14/2022	650-462-734-0001-56 (Southview)	-49.71
VUPS Bill Pmt -Check	04/14/2022	650-491-609-0001-40 (Water tank on Bridge st)	-53.35
		Rent on copier	-237.92
		Miss utility	-29.40

Town of Buchanan, Virginia
Unpaid Bills Detail
As of May 4, 2022

Type	Date	Memo	Open Balance
Cintas Corporation- #524			
Bill	04/25/2022	Uniforms	35.00
Bill	05/02/2022	Uniforms	35.00
Total Cintas Corporation- #524			70.00
Fisher Auto Parts			
Credit	09/01/2021	Credit for return	-40.32
Total Fisher Auto Parts			-40.32
Inboden Environmental Services, Inc.			
Bill	05/01/2022	Operation of STP & WFP	16,334.38
Total Inboden Environmental Services, Inc.			16,334.38
Leading-Edge Services, Inc.			
Bill	04/19/2022	Installation 6 new light poles @ S...	31,848.09
Total Leading-Edge Services, Inc.			31,848.09
Mid State Equipment			
Credit	02/11/2022	Return of heater	-119.49
Total Mid State Equipment			-119.49
Troutville Tire Service			
Bill	04/28/2022	Service call to repair tire	200.00
Total Troutville Tire Service			200.00
VUPS			
Bill	04/30/2022	Miss utility	13.65
Total VUPS			13.65
TOTAL			48,306.31



At a regular meeting of the Town Council of the Town of Buchanan held at the Buchanan Town Hall on the 9th day of May 2022 beginning at 7:00 p.m.:

MEMBERS:

Craig Bryant, Mayor
Chris Witt, Vice-Mayor
James Manspile
Chris Petty
Marlon Rickman

VOTE:

On motion of Councilmember _____, which carried by a vote of # - #, the following was adopted:

A Resolution

Authorizing Accepting Performance Agreement from Virginia Economic Development Partnership (VEDP)'s Virginia Brownfield Assessment Fund (VBAF) Grant for the Former Groendyk (Button Factory)

Whereas, the Town of Buchanan has recently approved a Special Use Permit for the former Groendyk (Button Factory)'s adaptive reuse into 22 apartments and a brewpub, and

Whereas, the Town successfully applied for and was granted a \$50,000 grant from the Virginia Brownfield Assessment Funds (VBAF) to use for planning/engineering for the former Groendyk;

Whereas, VDEP has asked the Town to enter into a Performance Agreement for the Virginia Brownfield Restoration and Economic Development Assistance Fund Program for a Phase 1 Environmental Site Assessment, Asbestos-Containing Materials and Lead-Based Paint Inspections, and support of redevelopment planning activities for the approved VBAF Grant (VBAF-181);

Now, therefore, be it resolved that the Town of Buchanan does hereby authorize the Town Manager to sign the Performance Agreement with the Virginia Economic Development Partnership (VEDP).

AYES:

NAYS:

ABSENT:

APPROVED:

Mayor

ATTEST:

Town Clerk



At a regular meeting of the Town Council of the Town of Buchanan held at the Buchanan Town Hall on the 9th day of May 2022 beginning at 7:00 p.m.:

MEMBERS:

Craig Bryant, Mayor
Chris Witt, Vice-Mayor
James Manspile
Chris Petty
Marlon Rickman

VOTE:

On motion of Councilmember _____, which carried by a vote of # - #, the following was adopted:

A Resolution

Authorizing Contracting with Stantec to Provide Planning/Engineering Services for the Virginia Brownfield Assessment Fund (VBAF) Grant for the Former Groendyk (Button Factory)

Whereas, the Town of Buchanan has recently approved a Special Use Permit for the former Groendyk (Button Factory)'s adaptive reuse into 22 apartments and a brewpub, and

Whereas, the Town successfully applied for and was granted a \$50,000 grant from the Virginia Brownfield Assessment Funds (VBAF) to use for planning/engineering for the former Groendyk;

Whereas, Stantec formerly Cardno, has successfully been chosen to work with the Town on different grant opportunities through a Request for Qualifications that was due March 8, 2022;

Whereas, Stantec, formerly Cardno, has submitted a Professional Services Agreement for a Phase 1 Environmental Site Assessment, Asbestos-Containing Materials and Lead-Based Paint Inspections, and support of redevelopment planning activities in the amount of \$20,000 for the approved VBAF Grant (VBAF-181), with the remaining \$30,000 to be utilized later if needed with a separate contract;

Now, therefore, be it resolved that the Town of Buchanan does hereby authorize the Town Manager to sign the Professional Services Agreement with Stantec (formerly Cardno).

AYES:

NAYS:

ABSENT:

APPROVED:

Mayor

ATTEST:

Town Clerk



At a regular meeting of the Town Council of the Town of Buchanan held at the Buchanan Town Hall on the 9th day of May 2022 beginning at 7:00 p.m.:

MEMBERS:

Craig Bryant, Mayor
Chris Witt, Vice-Mayor
James Manspile
Chris Petty
Marty Rickman

VOTE:

On motion of Councilmember _____, which carried by a vote of # - #, the following was adopted:

**A RESOLUTION
IMPLEMENTING OF A POLICY FOR TOWN OWNED FLAGS AND FLAGPOLES**

NOW, THEREFORE, be it resolved, by the Council of the Town of Buchanan, Virginia, as follows:

The policy for Town owned flags shall be:

Use and Display of the United States Flag and Virginia State Flag

1. General Overview;
 - 1.1. The Town of Buchanan displays the United States Flag at many of its facilities and the Virginia State Flag at Town Hall. It is important to honor the flag and display it correctly.
 - 1.2. This policy is divided into the following sections;
 1. General Overview
 2. References
 3. Definitions
 4. Policy
 5. Procedure
 6. Responsibilities
2. References
 - 2.1. 4 U.S.C. 1: The Flag- United States Code/ U.S. Law
 - 2.2. 36 U.S.C. 10: Patriotic Customs- United States Code/ U.S. Law
3. Definitions
 - 3.1. Half-Staff- the position of the flag when it is one-half the distance between the top and bottom of the staff.
4. Policy
 - 4.1. It is the policy of the Town of Buchanan to correctly honor the United States and Virginia State Flags and ensure a standard for flag display on Town property.



- 4.2. The Town of Buchanan shall comply with national and state protocols for flag display and etiquette.
5. Procedure
 - 5.1. U.S. Flags are located at the following Town properties;
 1. Town Hall
 2. Town Park
 3. Swinging Bridge Park
 - 5.2. Time and Occasions for Display; Holstering and Lowering;
 - 5.2.1. It is the universal custom to display the flag only from sunrise to sunset on buildings and stationary flag staffs in the open. However, the Town employees will holster the workday before the holiday and lower the workday following the holiday.
 - 5.2.2. The flag should be holstered briskly and lowered ceremoniously.
 - 5.2.3. The flag should not be displayed on days when the weather is inclement, except when an all-weather flag is displayed.
 - 5.2.3.1. At the Town Manager (or designee) discretion due to the safety of town staff and volunteers, the Town Manager may elect to take down or not place up any of the Town Flags described in this policy. The Town employees will follow safety procedures to holster and lower flags.
 - 5.2.4. The flag should be displayed on all days.
 - 5.2.4.1. Exception for the Town Park flag which due to the replacement cost may be holstered for the winter duration (starting in November, each year) to ensure proper care of flag.
 - 5.3. Respect for the flag;
 - 5.3.1. No disrespect should be shown to the flag of the United States of America or Virginia State.
 - 5.3.2. The flag should never touch anything beneath it, such as the ground, the floor, water or merchandise.
 - 5.3.3. The flag should never be fastened, displayed, used, or stored in such a manner as to permit it to be easily torn, soiled, or damaged in any way.
 - 5.3.4. The flag, when it is in such condition that it is no longer a fitting emblem for display, should be destroyed in a dignified way, preferably by burning.
 - 5.4. Half-Staff
 - 5.4.1. Flags shall be flown at half-staff when prescribed by the President of the United States for days of national mourning or by the Governor of the State of Virginia. On Memorial Day, the flags are flown at half-staff until 12:00 noon, and raised to peak for the remainder of the day.
 - 5.4.2. The Mayor or Town Manager shall instruct staff to lower the flag to half-staff and the duration period for flying the lowered flag.
 - 5.4.3. The Fire Chief shall have the flexibility to fly individual flags at half-staff during periods of mourning as prescribed by written departmental policies and procedures.
 - 5.5. Questions regarding flag protocol or this policy should be directed to Town Hall at 540-254-1212
6. Responsibilities



6.1. The Town Manager shall administer this policy.

AYES:

NAYS:

ABSENT:

APPROVED:

Mayor

ATTEST:

Town Clerk



**Dates Stationary Flags (on Main Street power poles)
are to be displayed and taken down;**

Holiday	Date Up	Staff	Date Down	Staff
Memorial Day (the last Monday in May)	Workday Prior	PW	Workday Following	PW
Flag Day (June 14th)	Workday Prior	PW	Workday Following	PW
Independence Day	Workday Prior	PW	Workday Following	PW
Labor Day (the first Monday in September)	Workday Prior	PW	Workday Following	PW
Patriots Day (September 11 th)	Workday Prior	PW	Workday Following	PW
Columbus Day (the second Monday in October)	Workday Prior	PW	Workday Following	PW
Veterans Day (November 11th)	Workday Prior	PW	Workday Following	PW
Up for Winter				



At a regular meeting of the Town Council of the Town of Buchanan held at the Buchanan Town Hall on the 9th day of May 2022 beginning at 7:00 p.m.:

MEMBERS:

Craig Bryant, Mayor
Chris Witt, Vice-Mayor
James Manspile
Chris Petty
Marlon Rickman

VOTE:

On motion of Councilmember _____, which carried by a vote of # - #, the following was adopted:

A Resolution

Awarding Real Estate Investment Matching Grants to Businesses in the Town of Buchanan

Whereas, the Town of Buchanan realizes the importance of grant programs and opportunities to recruit, retain, or expand businesses to the Town, and

Whereas, the Town is permitted to use American Recovery Plan Act (ARPA) funding for Business Assistance, and desires to establish a program to help commercial, trade, and manufacturing zoned properties;

Whereas, Town Council approved a Real Estate Investment Matching Grant program in January 2022 with Matching Grant Funds up to \$5,000 to be reimbursed for qualifying businesses

Whereas, Town received seven grant applications and the Review Committee unanimously recommended approval for all seven applicants, which included

- Stable Hill Studio: \$997.00
- Buchanan Theatre: \$991.73
- Stylin' Shed: \$1,377.50
- Twin River Outfitters Check in Building: \$618.00
- Twin River Outfitters Canoe Barn: \$2,763.00
- 120 Parkway Drive: \$3,491.21
- Austin Electric: \$2,213.00

A Total of \$12,451.44

Now, therefore, be it resolved that the Town of Buchanan approves the matching grant requests provided documentation is provided and work is completed as described, which is a public-private investment of \$24,902.88 to improve the curb appeal of buildings in the Town of Buchanan.

AYES:

NAYS:

ABSENT:

APPROVED:

Mayor

ATTEST:

Town Clerk