

Craig Bryant, Mayor  
Jamie Manspile, Vice Mayor  
Marlon Rickman  
Chris Witt  
Chris Petty



**Buchanan Town Council  
Monday June 14, 2021  
Regular Meeting 7:00 p.m.  
With Work Session  
Council Chambers  
19753 Main Street  
Buchanan, VA 24066**

## **AGENDA**

### **A. ROLL CALL AND ESTABLISHMENT OF QUORUM**

### **B. MOMENT OF SILENCE**

### **C. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

### **D. CONSENT AGENDA**

1. Financial Report May 2021
2. Approval of Unpaid Bills
3. Approval of minutes from the May 10<sup>th</sup> Regular Meeting and the May 21<sup>st</sup> Work Session.

### **E. AWARDS, RECOGNITIONS, AND PRESENTATIONS**

### **F. CITIZEN COMMENTS AND PETITIONS REGARDING AGENDA ITEMS**

This time is reserved for comments and questions for issues listed on the agenda. Comment should be directed to Council.

### **G. NEW BUSINESS / ACTION ITEMS / PUBLIC HEARINGS**

1. Consideration for approval annual Audit Engagement Letter awarding Robinson, Farmer, Cox & Associates, CPAs yearly audit of Town's finances, Resolution R21-0614-01.
2. Consideration of SEARCH Grant Resolution authorizing Town Manager to submit required paperwork, Resolution R21-0614-02.
3. Consideration of an Ordinance Increasing the Minimum Garbage Collection Rates from \$15.00 to \$16.00 for residential service and from \$21.00 to \$22.00 for commercial service Ordinance O21-0614-01.
4. Consideration of Resolution Adopting and Appropriating the FY 2021/2011 Budget, Setting the tax rate and garbage collection fee, Resolution R21-0614-03.
5. Consideration of a request by the Botetourt Chamber of Commerce to offer a beer garden and band stage on Friday, August 6, 2021 in conjunction with the Botetourt County Fair at the Buchanan Town Park.
6. Closed Session for consultation with legal counsel pursuant to Virginia Code § 2.2-3711(A)(8).

### **H. COMMITTEE REPORTS**

- a. Special Events / Community Development - Marty Rickman
- b. Planning Commission – Chris Witt

Craig Bryant, Mayor  
Jamie Manspile, Vice Mayor  
Marlon Rickman  
Chris Witt  
Chris Petty



**Buchanan Town Council  
Monday June 14, 2021  
Regular Meeting 7:00 p.m.  
With Work Session  
Council Chambers  
19753 Main Street  
Buchanan, VA 24066**

- c. Public Safety – Chris Petty
- d. Public Works – James Manspile

#### **I. CITIZEN COMMENTS AND PETITIONS REGARDING NON-AGENDA ITEMS**

This time is reserved for comments and questions for issues not listed on the Agenda.  
Comment should be directed to Council.

#### **J. ADDITIONAL COMMENTS**

#### **K. UPCOMING EVENTS**

- Town Office closed June 18, 2021
- Buchanan Carnival July 1 thru July 10 (Closed Sunday, July 4, 2021)
- Buchanan Fourth of July Parade Saturday, July 3, 2021 5:00
- Town Council Meeting July 12, 2021
- Special Events Committee Meeting July 14, 2021

#### **L. ADJOURNMENT UNTIL AFTER WORK SESSION**

#### **WORK SESSION**

1. ROLL CALL AND ESTABLISHMENT OF QUORUM
2. MARKING PLAN OF GAUGE DOCK PRESENTATION – Mike Burton
3. DISCUSSION OF SHERIFF'S CONTRACT
4. DISCUSSION OF PUBLIC WORKS TRUCK

#### **O. ADJOURN WORK SESSION AND RETURN TO ADJOURNED REGULAR MEETING**

#### **P. ADDITIONAL ITEMS OF NEW BUSINESS**

Consideration of the purchase of a Public Works Truck

#### **Q. ADJOURNMENT**